

RIVERSIDE COUNTY LOCAL CHILD CARE & DEVELOPMENT PLANNING COUNCIL
MINUTES OF THE LPC REGULAR MEETING
Tuesday, March 10, 2026 9:30-11:30 a.m.

PUBLIC NOTICE

Members of the public are invited to address the Riverside County Local Child Care and Development Planning Council regarding items listed on the agenda.

The Riverside County Local Child Care and Development Planning Council recognizes its obligation to provide equal access to individuals with disabilities. For any requests for reasonable accommodations, please contact the Consortium for Early Learning Services at (951) 778-5003.

A. CALL TO ORDER

A1. Call to Order

LPC Co Chair, Charna Widby called the Regular Meeting of the Riverside County Local Child Care and Development Planning Council (LPC) to order at 9:31 a.m. at First 5 Riverside County Offices, 585 Technology Court, Riverside, California, 92507.

A2. Welcome & Roll Call

LPC Co Chair, Charna Widby, welcomed LPC members and the public. Roll call was taken by Kate Hamaker. A quorum was determined. Members of the public were also asked to introduce themselves.

Members Present: Andrea Del Valle, Celeste Etheridge, Dominic Morales, Pam Robinson, Trudy Oliver, Jennifer Adcock, Gayle Clark, Eric Ellis, Ansina Green, Fred Johnson III, Jocelyn Ramirez, Charna Widby, Dr. Davina Bailey, Shannon Gonzalez, Heidi Maldoon, Stephanie Vazquez, Rheena Riggs

Members Absent: Jill Johnson, Noemi Maloy, Ami Paradise,

CELS Staff Present: Kate Hamaker, Executive Director,

Community Members Present: Chris Pineda, Regional Sales Representative, C & M School Supply; Lynn Stephens, First 5 Riverside County; Larissa Will, First 5 Riverside County, Carol Abella, First 5 Riverside County, Amber Smalley, County Supervisor Spiegel's Office, Cheryl Thurman, Discount School Supply

B. PUBLIC COMMENTS

Items not on the agenda, 3 minutes per person

C. MEMBER COMMENTS

Items not on the agenda, 3 minutes per person

D. PRESENTATIONS:

D1. Conflict of Interest Form- Kate Hamaker, LPC Coordinator, presented California Form 700 Statement of Economic Interests with some explanation. This form is completed annually by LPC members. Kate requested members to complete the form and submit to Kate for filing. Members who require more instructions can pick up a complete packet from Kate

D2. Information on Potential LPC Logo Option- The Bylaws Committee reviewed other LPC logos and a proposed Riverside County logo options. They deferred the decision to a later date. Kate presented LPC logos used throughout the state then presented proposed logo options for Riverside County. Members discussed the options. Some members expressed a preference for Round Three, logo featuring bright and bold colors, giving a more childlike approach.

D3. Options for Zip Code Priorities Submission- Kate reviewed the WIC Code regarding the zip code priority report and its use by the state. Discussed options for public hearing which is required. Due to the change in the way the state has collected the data, Kate described the three options the state has given by CDSS for the 2026 zip code priority report. Option #1. Resubmit 2025 report. This requires public hearing, LPC approval and Chairperson's signature. #2 Submit report established by CDSS. Option #2 requires public hearing, LPC approval, Board of Supervisors and Superintendent of Schools approvals. #3 Submit report using CDSS data enhanced by local data. Option #3 requires public hearing, LPC approval, Board of Supervisors and Superintendent of Schools approval. Report due May 30, 2026. LPC's decision as to the selected option is an action item.

E. ACTION ITEMS

Public comment will be taken on each item prior to LPC action

E1. Approval of January 27, 2026 LPC Regular Meeting Minutes

No public comment.

Motion to approve as corrected by Eric Ellis

Motion seconded by Jennifer Adcock.

Motion approved.

E 2. Approval to decline establishment of Ad hoc Logo/Branding Committee

No public comment.

Motion to approve by Pam Robinson.

Motion seconded by Dr. Davina Bailey.

Motion approved.

E3. Approval of zip code Option #3 to utilize CDSS Fiscal Zip Code data combined with local data.

No public comment.

Motion to approve by Dominic Morales.

Motion seconded by Gayle Clark.

Motion approved

F. INFORMATION & DISCUSSION LEADING TO POTENTIAL FUTURE ACTION

F1. Event Committee Formation-Activities that forward our strategic plan. As committees come up with activities a committee would need to be established to spearhead the events. Limit the scope of an Event Committee, therefore this would be an adhoc committee and what are the Brown Act restrictions for member participation in events. Events that partnerships hold throughout the county create opportunities to meet the LPC strategic plan. No fiduciary responsibility or budget. Important to have a clear, articulated version of LPC roles and responsibilities. Members discussed the potential scope of an event-focused ad hoc committee, including Brown Act considerations and the need to clearly define LPC roles and responsibilities. No action was taken

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and no recommendation was advanced for the next meeting. No recommendation for proposal at next meeting.

F2. Addition of Parliamentarian to Bylaws-Dominic Morales: Bylaws Committees presents the question of having a parliamentarian. Someone, not the Chair, whom oversees the legal piece, Roberts Rules, Brown Act, etc. Most members like the idea but have lots of questions regarding implementation. Is this a position we would want to have? It would have to be in the Bylaws and defined. Instead of putting in the Bylaws it could be best practice in the members handbook. Recommendation start doing some presentations on process so we feel more comfortable with Brown Act and Roberts Rule. Members discussed whether a Parliamentarian could advise the Chair and Council regarding parliamentary procedure and Robert's Rules. Members also discussed the value of additional training regarding Brown Act requirements and meeting procedure. No action was taken

F3. Alternates for LPC Members- The Bylaws Committee presented the concept of allowing alternates for LPC members, including the potential benefit of supporting quorum. Members discussed the concept. Any future proposal to authorize alternates would require an amendment to the LPC Bylaws and approval by the County Board of Supervisors and County Superintendent of Schools. No action was taken.

F4. Need for Ongoing LPC Applicants to Fill Vacancies- The Bylaws Committee discussed the need to maintain an ongoing pool of applicants to support timely filling of LPC vacancies. Members discussed potential approaches. No action was taken.

G. LPC COMMITTEES

G1. Executive - Charna Widby

Please clarify or delete "Clear delineation of responsibilities. " As written, it is not clear what responsibilities were discussed or whether this reflects an Executive Committee recommendation. Suggested: "The Executive Committee reviewed the upcoming LPC agenda and discussed clarification of LPC and administrative roles and responsibilities. " If no specific discussion occurred, please delete the second sentence..

G2. Public Policy Education- Andrea Del Valle

Please revise so this accurately reflects discussion rather than an adopted policy statement. Suggested: "The Committee discussed its role as primarily information-sharing rather than independent advocacy and noted that any LPC policy positions should align with the legislative platforms and protocols of the Board of Supervisors and Superintendent of Schools. Seeking recommendations regarding legislation. This should be an information sharing body and not an advocacy. Must be aligned with County Board of Supervisors and Superintendent of Schools.

G3. Zip Code Priority-Heidi Maldoon

We have covered zip code options in action item and will proceed.

G4. Needs Assessment and Strategic Plan

Committee met and reviewed the protocol questions that all committees reviewed. No Chairperson was selected.

G5. Bylaws-Dominic Morales

Brought several items to the Council for discussion.

H. AGENCY UPDATES

H1. LPC – Kate Hamaker reported on LPC contract conditional status with CDSS ending June 30, 2026 and second quarter budget and expense report (included in packet). Probationary status required monthly fiscal reports, corrective action report was completed and sent to CDSS and the submission of agendas and minutes.

H2. UPK Mixed Delivery System- Andrea Del Valle included report in member packet. Highlights include: dates for future workgroup meetings; data collection continues for the development of facilities and services for mapping; trainings continue through RCOE collaboration; Workgroup is working with the marketing firm to create materials for families. January 31st annual report was submitted by due date.

H3. First 5 Riverside County- Larissa Will and Carol Abella reported on First 5 Riverside. Report included in member packet. Highlights included: F5RC sponsored RCOE State of Education; Two new HealthySteps locations in Menifee and Wildomar; F5RC partnered with Nava Labs and Amplifi to develop and test a tool to help complete public benefit applications more efficiently; drowning prevention update; and F5RC Champion for Children celebrating Angela Munoz, JFK Memorial Foundation's Director of Outreach and Education.

H4. RCOE Early Education Services-Jill Johnson reported for RCOE. Info graphic is in members packet. Highlights include: early childhood services enrollment 26,737 children served in January 2026, a 7.98% increase over same time previous year; California Alternative Payment Program (CAPP) outreach to 854 families serving 1,281 children, 441 new enrollments, 240 attrition; 1,029 on eligibility list; 2,075 child care referrals in January; highlight of the month was Count Play Explore, a statewide initiative that strengthens educator and family capacity to support high quality early math, science and computer science learning from birth through 3rd grade.

H5. Riverside County DPSS-Eric Ellis reported for DPSS. Info graphic is in members packet. DPSS promotes family stability and self-sufficiency by providing access to child care services. Authorized applications for the month equaled 278; 93 recertifications were processed; 3,410 total active cases with 6,288 active children; highest self-sufficiency offices with active children are Perris, Hemet, and Banning.

H6. Consortium for Early Learning Services- Kate Hamaker reported that budget revisions were approved by state. Semiannual report was sent on time, January 30th. CELS continues to contract with RCOE for trainings, communications and support. Westbound Communication UPK MD parent choice campaign will begin March or April. Economic study underway collecting data from our partners. Mapping of child care facilities and other information is underway and should be on website in the upcoming weeks. Next CELS Board of Directors Meeting (9:30-11:30 a.m.) and UPKMD Systems workgroup (12:30-2:30 p.m.) is scheduled for May 21, 2026, at Temple Beth El Child Development Center, Riverside. Full report in packet.

I. Adjournment-

Motion to adjourn the meeting made by Jennifer Adcock.

Motion seconded by Charna Widby.

Motion approved.

Meeting adjourned 11:27 a.m.

Next Meeting: June 16, 2026, 9:30-11:30 a.m. at Murrieta Valley Unified School District Early Learning

Center, 25664 Avenue, Murrieta, CA, 92564.

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