



RIVERSIDE COUNTY LOCAL CHILD CARE & DEVELOPMENT
PLANNING COUNCIL (LPC) MEETING

Members Present

Del Valle, Andrea	Douglas, Charity
Gonzalez, Shannon	Graham, Tammi
Johnson, Jill	Lauer, JoAnne
Maldoon, Heidi	McCarthy, Talia
Morales, Dominic	Oliver, Trudy
Phommalysack, Emily	Robinson, Pam
Symonds, Kristin	

Members Absent

Bailey, Dr Davina	Etheridge, Celeste
Hampton, Mary	Maloy, Noemi
Morgan, Candice	Painia-Victor, Consuelo
Paradise, Ami	

Staff/Coordinators Present

Carrasco, Victoria	Haessly, Jennifer
Hamaker, Kate	Elda Hurtado

Community Support Present

Abella, Carol	Barbara, Roxanne
Choyce, Yvonne	Clark, Gayle
Rajcic, Jeff	Stephens, Lynn

Date: November 12, 2024

Time: 9:00 a.m. – 12:00 p.m.

1. Call to Order – -9:01 am by Tammy Graham
2. Welcome & Roll Call – - By Victoria Carrasco
 - a. Determination of Quorum
 - i. A majority of seats (50% + 1) on the LPC shall constitute a quorum. No action shall be taken unless a quorum is present.
 - ii. A determined quorum was present at the start of the meeting, and 11 members were in attendance. A quorum being determined, meaning the meeting can proceed as planned
3. Public Comments – 3 minutes per person – DB
 - a. No comment from the Public

Tammi asked the council to approve moving agenda items 9 and 10 to number 4. The council unanimously approved the change to move of agenda item 9 First 5 Riverside County update and agenda item 10 Riverside County Office of Education Division of Early Education Services (EES) Update (JoAnne Lauer) (Copies Emailed)

4. First 5 /RCOE –

- a. *Tammi Graham, First 5 Riverside County, updated commission funds that have continued to fund Swim lessons since 2015.*
- b. *Jill Johnson, Riverside County Office of Education, is trying to develop Riverside County’s child care deserts. RCOE and F5RC created a heat map of Riverside County. There is a new F5RC/RCOE office in Mecca and Lake Elsinore to support the community.*
- c. *There is a rotating office schedule for both offices, and foot traffic and support have increased in those areas*

Council Members joining the meeting

Council Member Pam Robinson joined the meeting at 9:04 p.m.

Council Member Emily Phammalysack joined the meeting at 9:15 a.m.

Action Items – Dr. Bailey

5. Review Minutes from the September Meeting – Tammi Graham

Action Item: Membership to vote to approve September Meeting Minutes (Copy Attached)

September meeting minutes were approved

Motion to accept September 5 meeting minutes with changes to add date and draft watermark by Pam Robinson, second by JoAnne Lauer

12 yes

0 no

1 assentation

Presentations – Tammi Graham

6. Update on 2021-2025 Child Care Needs Assessment & Strategic Plan Goals (Copies Emailed) – Victoria Carrasco

- a. *Council asked that the draft be added to the NA&SP document moving forward*
- b. *RCOE & DPSS asked how they could support sharing data with Victoria Carrasco to complete the report*
- c. *The Council also requested that the consultant who did the original work on the NA&SP document be present at the next LPC meeting.*

Council Items

7. Review of Bylaws – Victoria Carrasco

- a. *Council asked for the draft to be added to bylaws*
- b. *Kate shared about the Bylaws; JoAnne shared that RCOE would share the bylaws they created with their county council*
- c. *Tammi informed the Council that if they wish to create a committee, it will need to be added as an action item for the next LPC meeting*
- d. *Council requested to create an action item for the next LPC meeting to create a bylaws committee*

8. Local Planning Council Contract and Financial Updates – CELS Staff

- a. **Workforce Pathways Stipend Program/2024-25- Updated by Jennifer Haessly**
 - i. *Jennifer shared that they are having in-person and virtual enrollment for the stipend*

- program*
- ii. *More enrollment will happen after the holidays*
 - iii. *There are currently 400 participants enrolled in the stipend program*
 - b. Local Planning Council/2024-25- Updated by Victoria Carrasco
 - i. *Victoria shared that the council has had a successful LPC meeting*
 - ii. *The Zip code report and membership roster were submitted to the state*
 - c. Universal PreKindergarten/2024-25- Update by Victoria Carrasco
 - i. *Victoria shared about the kickoff UPK workgroup meeting on December 9th and invited the council to attend*

Receive in File

- 9. Local Planning Council Member Comments Member comments must pertain to agenda items
 - a. *Council asked for a creation for Bylaws Committee*
 - b. *Council member Pam shared that bill AB1930 has now been passed and signed by Governor*
 - c. *The council also asked for an Action item for the Zip Code Priority report to create a timeline and approach*
 - d. *The council also asked for a presentation on Universal PreKindergarten and Zip Code Report*
 - 10. Next Meeting
 - January 16th 2024**
 - First 5 Riverside County**
 - 585 Technology Ct, Riverside, CA 92507**
 - 11. Other
 - Brown Act Training**
 - November 13th, 2024 via Zoom**
 - Training will be recorded for those who cannot make it**
- Adjournment – 10:32 am by Tammi Graham

DRAFT