



RIVERSIDE COUNTY LOCAL CHILD CARE & DEVELOPMENT  
PLANNING COUNCIL (LPC) MEETING

**Members present**

Bailey, Dr. Davina	Del Valle, Andrea
Douglas, Charity	Etheridge, Celeste
Graham, Tammi	Hampton, Mary
Lauer, JoAnne	Maldroon, Heidi
Morales, Dominic	Morgan, Candice
Oliver, Trudy	Painia-Victor, Consuelo
Paradise, Ami	Phommalsack, Emily
Robinson, Pam	Symonds, Kristin

**Members Absent**

Gonzalez, Shannon	Johnson, Jill
Maloy, Noemi	McCarthy, Talia

**Staff/Coordinators Present**

Carrasco, Victoria	Haessly, Jennifer
Hamaker, Kate	Hurtado, Elda
Stockton, Sue	Thomas, Rhonda

**Community Support Present**

Yvonne Choyce	Deborah Clark-Crews
Dr. Judy Krause	Yag Sangai
Carol Abella	Lynn Stephens
Roxanne Barbara	Sandra Gulizia
Albert Najera	Leslie Cox
Rebecca Carreon-Bailey	

Date: September 5, 2024

Time: 9:00 a.m. – 12:00 p.m.

Light breakfast will be served at 8:30 am

Location: Courtyard Riverside by Marriott

1510 University Ave

Riverside, CA 92507

**Regular Meeting Agenda**

- Members of the public are invited to address the Riverside County Local Child Care and Development Planning Council regarding items listed on the agenda.
- The Riverside County Local Child Care and Development Planning Council recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the Consortium for Early Learning Services (951) 778-5003 for any requests for reasonable accommodation.



- Agenda documents distributed to LPC members less than 72 hours prior to the meeting are available for inspection at the Consortium for Early Learning Services, 21250 Box Springs Road, Suite 207, Moreno Valley, CA 92557, during regular business hours.

1. Call to Order – 9:04 a.m by Victoria Carrasco
2. Welcome & Roll Call – By Victoria Carrasco
  - a. Determination of Quorum
    - A majority of seats (50% + 1) on the LPC shall constitute a quorum. No action shall be taken unless a quorum is present. – *A determined quorum was present at the start of the meeting, and 16 members were in attendance. A quorum being determined, meaning the meeting can proceed as planned*
  - b. Introduction Activity – *As the council is brand new, an Introduction Activity was planned for the first meeting. The introduction activity is as follows: grab a partner, and you will have two minutes to talk. Your partner will have 2 minutes, and then you will introduce your partner.*
3. Public Comments—*Yvonne Choyce talked about how the Consortium has helped the public with our programs. She also shared about her Nonprofit program, PNC Network, which allows family child care providers. Ysaki Sangai talked about family child care home base and how he helps in his wife's Family Child Care Home (FCCH) and how important it is.*
4. History of Local Planning Council in Riverside County – *Sandra Edelbrock-Gulizia talked about the history of LPC and the Consortium from the beginning. Deborah Clark-Crews talked about the history of the LPC and the Consortium for the last 20 years. Dr. Judith Kruase also shared about the history and her involvement with the LPC over the last 20 years.*
5. Review Minutes from the May Meeting

*May meeting had no quorum; therefore, no meeting minutes were taken as it is not an official meeting*  
*No comment*
6. Discussion of Role and Requirements of LPC under California Department of Social Services Program Requirements and the California Welfare and Institutions Code §§ 10485 and 10486 (Welfare and Institutions Code Sections Attached)-
7. Training and Support will be provided for LPC Members Regarding the Brown Act (open meeting law), Roberts Rules of Order, LPC Bylaws Requirements and Ethics by October 2024 *Victoria Carrasco will send out a doddle poll to LPC memebers to find out what date works for everybody to set up a meeting thru Zoom for the Brown act trainng. Victoria will also be sending information regarding the Ethics training. .*
8. LPC Financial Update (Kate Hamaker) – *Kate Hamaker gave an update of the finace of the Consortium and the Local Planning Council*



9. LPC Chair and Co-Chair for 2024-25

**Action Item: Membership vote to appoint LPC Chair for 2024-25**

**Action Item: Membership vote to appoint LPC Co-Chair for 2024-25**

*A motion to approve Dr. Davina Baiely LPC Chair for 2024-2025 was made by Tammi Graham, second by Mary Hampton*

*16 yes                      0 no                      0 absentations*

*A motion to approve Tammi Graham LPC Co-Chair for 2024-2025 was made by Pam Robinson, second by Joanne Lauer*

*16 yes                      0 no                      0 absentation*

**As the meeting was running low on time, the council made the decision to move the zip code priority report up under item 9**

***A motion made by Tammi Graham to move agenda item 11 to agenda item 9 second by Joanne Lauer***

*16 yes                      0 no                      0 abstentaions*

**a) Zip Code Priority Report**

**Action Item: Membership vote to approve Zip Code Priorities Report (Due to CDE on September 9, 2024) (Copy Attached)**

*A motion to approve the zip code prorities was made by Charity Douglas, second by JoAnne Lauer*

*16 yes                      0 no                      0 absentaions*

*The members of the council decided to table all remaining agenda items until the next council meeting to be respectful of all council members' time.*

*Motion to table item 10, 12-19 to next meeting was made by Mary Hampton, second by Davina Bailey*

10. Committee Chairs for 2024-25 (Committee Descriptions emailed)

**Action Item: Membership vote to appoint Zip Code Chair for 2024-25**

**Action Item: Membership vote to appoint Public Policy Chair for 2024-25**

**Action Item: Membership vote to appoint Needs Assessment Chair for 2024-25**

**Action Item: Membership vote to appoint Bylaws Committee Chair**

11. Logo and Mission Statement

Discussion of the possible need for a Logo and Mission Statement & creation of an Ad Hoc Committee if needed for logo and mission statement is determined

**Item 11 tabled until next meeting per council vote**

12. LPC Contract Updates LPC Coordinator

- a. Workforce Pathways Stipend Program/2024-25
- b. LPC/2024-25
- c. UPK/2024-25

**Item 12 was tabled until the next meeting per the council vote**

13. Program Reports (copies emailed)
  - a) Workforce Pathways Stipend Program (WSPS) (Jennifer Haessly)
  - b) LPC (Victoria Carrasco)

**Item 13 was tabled until the next meeting per the council vote**

14. LPC Membership for 2024/Roster (Copy emailed)
  - a) Submission of LPC Roster Approved by Riverside County Board of Supervisors and Riverside County Superintendent of Schools to CDSS in August 2024

**Item 14 was tabled until the next meeting per the council vote**

15. LPC Committee Reports (Committee Descriptions emailed)
  - a) Early Childhood Education Support  
Chair: Vacant
  - b) Child Care Needs Assessment & Strategic Plan Goals  
Chair: Vacant
    - Update on 2021-2025 Child Care Needs Assessment & Strategic Plan Goals
  - c) Zip Code Priorities/Report  
Chair: Vacant

**Item 15 was tabled until the next meeting per the council vote**

16. UPK Mixed Delivery Planning Grant Update/ LPC Coordinator

**Item 16 was tabled until the next meeting per the council vote**

17. First 5 Riverside County Update

**Item 17 was tabled until the next meeting per the council vote**

18. Riverside County Office of Education Division of Early Education Services (EES) Update (JoAnne Lauer) (Copies Emailed)

**Item 18 was tabled until the next meeting per the council vote**

19. Member Comments
20. Next Meeting  
**Action Item: Members to decide on the next meeting date**
21. Other
  - First 5 Riverside and Riverside County Office of Education both offered to donate meeting space for council meeting
  - Victoria will be sending out a doodle poll for the next meeting and to create a meeting calendar + information on the ethics and brown act training
22. Adjournment -12:06 p.m by Victoria Carrasco